



OFFICE OF THE COMPLIANCE ADVISOR/OMBUDSMAN
FOR INTERNATIONAL FINANCE CORPORATION (IFC) AND MULTILATERAL INVESTMENT
GUARANTEE AGENCY (MIGA) MEMBERS OF THE WORLD BANK GROUP
2121 PENNSYLVANIA AVENUE, NW • WASHINGTON, DC 20433, USA
TELEPHONE (202) 458-9452 • FACSIMILE (202) 522-7400

Office of the Compliance Advisor Ombudsman (CAO)

TERMS OF REFERENCE

CAO Advisory Short-Term Consultant (STC) – Research Analysis and Writing

Background:

CAO is the independent accountability mechanism for the International Finance Corporation (IFC) and Multilateral Investment Guarantee Agency (MIGA)—the private sector arms of the World Bank Group. Reporting directly to the President of the World Bank Group, CAO responds to complaints from people affected by IFC/MIGA projects with the aim of improving social and environmental outcomes on the ground and fostering greater public accountability of IFC and MIGA. CAO has three roles: the office conducts dispute resolution to identify the causes of conflict and help parties resolve their concerns; oversees compliance investigations of IFC's/MIGA's social and environmental performance; and provides independent advice to the President and management of the World Bank Group.

This assignment will be for 80 days in Washington, D.C. from approximately May 21st through September 30th, 2018.

General scope of work:

This STC will be required to provide research and writing support for CAO's advisory role. The research will be on a determined set of topics that will require literature review, data (qualitative and quantitative) collection, and data analysis. The STC will be expected to use this research to develop outlines and report drafts in collaboration with the CAO advisory team. This STC will also contribute more broadly to advisory work and products as needed.

Specific Tasks:

The STC will be tasked with specific projects including, among other things:

2. Research and data analysis: Collection and analysis of IFC project data; institutional, social and environmental data related to cases undergoing dispute resolution and compliance review; external literature reviews on relevant topics.

3. Writing support: Provide written inputs for CAO products by composing outlines, drafts, and edits for CAO work based on identified topics.

Selection Criteria:

- A graduate degree in a relevant field, such as international development, economics, environmental and social analysis, knowledge management, or similar social scientific disciplines
- At least 3 years relevant work experience
- Familiarity or experience with environmental and social impact assessment and review



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- Excellent writing and editing skills
 - Experience having individually authored a paper or other written work based on primary research
 - Experience working on co-authored written work
- Excellent data collection and research skills
 - Demonstrated capacity to quality assure and analyze both quantitative and qualitative data required
 - Analytical experience with statistical software such as Stata and SPSS preferred
- Advanced Excel skills and demonstrated ability to create graphics and charts from data sets
 - Experience with data visualization tools such as Tableau, CartoDB, Datawrapper, or similar programs preferred
- Developing country experience is an asset
- Comfortable working in pressured environment with issues of ethics and integrity at forefront of work
- Ability to work harmoniously in small teams, and to be self-motivated and innovative with a proven ability to creatively address challenges
- In common with all professionals in the CAO:
 - A broad knowledge of issues involving sustainable development.
 - A proven capacity for being an independent and innovative thinker, and someone who thrives in a dynamic work environment
 - A sensible and balanced professional approach, with good judgment of people and developmental situations
 - Understanding of the private sector context in which IFC/ MIGA operates
 - Ability to think strategically within a flexible and challenging framework

Contract Administration:

The contract shall be governed by the World Bank/IFC General Terms and Conditions for STC (Short Term Contractors). The consultant should comply with all relevant requirements in terms of confidentiality, service delivery, and short-term contract provisions. Remuneration will be based on experience and in line with the task required as outlined in this Terms of Reference.

To Apply:

To apply for this position, send a short cover-letter (no more than 500 words) and your resume to: emensah2@worldbankgroup.org with "Application for Advisory Research STC" in the subject line. Graduate students are encouraged to apply. The deadline for applications is May 4, 2018.